

WYMESWOLD PARISH COUNCIL MINUTES

A meeting of Wymeswold Parish Council was held both virtually via Zoom and in person at the Sports Pavilion on Burton Lane, Wymeswold on Monday 4th July 2022 at 7:00pm. Parishioners were welcome to attend in person OR via Zoom.

Attendees: Cllr Richard Higgins (Meeting Chair), Cllr Sarah Garvey, Cllr Ade Cooke, Cllr Kevin Sayce, Clare Higgins (Clerk)

Attendee via Zoom: None

1. **Apologies:** Cllr Laura Mills (Received and accepted), Cllr David Albert (Received and accepted), Cllr Tom Simpson (Received and accepted), County Cllr Richard Shepherd (Received and accepted), Borough Cllr Jenny Bokor (Received and accepted)
2. **Declarations of Interest:** None
3. **Public Participation:** Mr and Mrs Gregory (consent to use their names was obtained at the meeting) attended the meeting to discuss planning matters regarding P/22/0992/2. They spoke about their application being the provision of bungalows and not houses, and also spoke about the planned access to the proposed development. This was taken into consideration when the planning application was discussed between Cllrs in the meeting.
4. **Approval of previous minutes:** The meeting approved and signed minutes from the WPC meeting held on 6th June 2022.
5. **Approval of previous minutes:** The meeting approved and signed minutes from the Extraordinary WPC meeting held on the 22nd June 2022.
6. **Leicestershire County Council Report:** Decision Notice concerning an urgent item, entitled "Medium Term Financial Strategy Update", which was considered at the County Council Cabinet Meeting on Friday, 24th June.
 - a) That the very challenging, worsening and frightening financial position faced by the County Council be noted with concern;
 - b) That Chief Officers be authorised to undertake urgent preparatory work on savings that are not currently in the MTFs following consultation with the appropriate Lead Member, the Director of Corporate Resources and Lead Member for Resources, with the outcome being considered as part of the roll forward of the MTFs and presented to the Cabinet at its meeting September;
 - c) That the Director of Corporate Resources, following consultation with the appropriate Lead Member and Chief Officer and Lead Member for Resources, be authorised to commence preparatory work reviewing capital schemes, with a view to reducing cost and to consider a moratorium on all non-essential capital expenditure;
 - d) That the report be shared with Leicestershire's Members of Parliament to assist in their understanding of the increasingly serious situation and to support them in their lobbying of Government.

REASON FOR DECISION:

To inform the Cabinet of the work that needs to be undertaken to ensure a balanced budget can be set in 2023/24.

Charnwood Borough Council Report: No report

7. Police Report: There was no police report for June.

8. Accounts: Expenditure for June (paid in July) was approved by the Council and is detailed below:

July 2022	06/07/2022	Clare Higgins Salary - May	EBP:825624932	n/a	
	06/07/2022	Clare Higgins Salary - June	EBP:825625506	n/a	
	06/07/2022	Roma Landscapes Ltd - June	EBP:826466696	£129.00	£774.00
	06/07/2022	C. Skirrow Mowing - June	EBP:826465868	n/a	£410.00
	06/07/2022	Mark Munro Gardening - June	EBP:825608380	n/a	£220.00
	06/07/2022	Total Energies	EBP:825614018	£2.24	£47.03
	06/07/2022	WaterPlus Ltd	EBP:825614470	n/a	£24.82
	06/07/2022	Parish Mobile Phone - May	EBP:825626871	n/a	£7.50
	06/07/2022	Parish Mobile Phone - June	EBP:825626871	n/a	£7.50
	06/07/2022	Richard Higgins Expenses - Keys cut	EBP:825626871	£14.17	£85.00
	06/07/2022	Richard Higgins Expenses - Toner cartridge	EBP:825626871	£6.32	£37.90
	06/07/2022	Richard Higgins Expenses - Mouse	EBP:825626871	£3.10	£18.58
	06/07/2022	Richard Higgins Expenses - Zoom	EBP:825626871	£2.40	£14.39
	06/07/2022	Christian Link Donation	EBP:825605762	n/a	£100.00
	06/07/2022	Gallagher Insurance	EBP:825607483	n/a	£1,546.43
	06/07/2022	Anesco (VAT payment from June)	EBP:825604688		£31.22
	06/07/2022	Time Assured	EBP:825612947	£26.00	£156.00
	06/07/2022	LRALC Membership	EBP:825611553	n/a	£380.96
	06/07/2022	LRALC Training (Feb 2022)	EBP:825611553	n/a	£45.00
	06/07/2022	LRALC Training (June 2022)	EBP:825611553	n/a	£45.00
06/07/2022	DK Rumsbys	EBP:825606456	£10.00	£60.00	
06/07/2022	ROSPA Playsafety Ltd	EBP:825612123	£36.40	£218.40	
			£229.63	£5,605.29	

July - Bank

Bank Opening Balance	£23,883.86
Spend	£5,605.29
Income	£0
Closing Balance	£18,278.57

9. Internal Audit Report: This was carried out on June 14th 2022, and the following recommendations were highlighted as necessary. All these documents will be actioned and placed on the village website when completed. All documentation will be reviewed annually by the Council in March 2023.

- Equal Opportunities and Diversity Policy to be created
- Cemetery - Burials/Interments and Memorial Price List Document – Completed and uploaded onto the village website
- Cemetery Regulations – Completed and in the process of approval
- Financial Regulations – Completed and uploaded onto the village website
- Standing Orders – Completed and uploaded onto the village website
- Asset List - Completed and uploaded onto the village website
- Risk Assessment Forms – The following risk assessments will be actioned and minuted when they have been completed.

Sports Pavilion – Assessments to be done quarterly (March, June, September and December) – Cllr Garvey to action.

Cemetery – Assessments to be done quarterly (March, June, September and December)- Cllr Simpson to action.

Washdyke and Sports Field - Assessments to be done monthly – Cllr Mills to action.

All risk forms have been created and distributed to the Cllrs responsible for actioning them.

- h) Budget breakdown to be placed on the village website – Completed and uploaded onto the village website
- i) Sub-committee terms of reference to be placed on the village website - Completed and uploaded onto the village website

10. Planning Applications and Appeals:

a. **Application No** **P/22/0828/2**

Listed Building Consent

Proposal: Replacement Patio Doors/Windows to rear

Location: Falcon House, 3 Church Street, Wymeswold, Leicestershire, LE12 6TX.

Resolved: not to comment on this application.

b. **Application No** **P/22/0647/2**

Proposal: Reserved matters of permission P/20/2427/2 for 65 residential dwellings (Use Class C3) and associated works

Location: Land South of East Road, Wymeswold, Leicestershire.

Resolved: not to comment on this application.

c. **Application No** **P/22/0668/2**

Proposal: Installation of replacement door to front and new window to rear of detached garage to front of Listed Building.

Location: Magnolia Cottage, 124 Brook Street, Wymeswold, Leicestershire, LE12 6TU

Resolved: not to comment on this application.

d. **Application No** **P/22/0992/2**

Proposal: Erection of 3 dwellings, alterations to existing vehicular access, refurbishment of existing outbuilding and associated works.

Location: West End Farm, 5 Far Street, Wymeswold, Leicestershire, LE12 6TZ

Resolved: not to comment on this application.

11. Landscaping, Environment and Biodiversity: Cllr Cooke confirmed that he has applied for a Shire Grant for another provision of bulbs for Wymeswold. The mowing sub-committee will meet before the next WPC meeting in September to agree the format for the new mowing contracts for next year. Cllr Garvey spoke about organising a group of villagers to help with the work of the Biodiversity Team going forward.

12. Cemetery: The Parish Clerk and Cllr Garvey updated the Council on the work they had completed finalizing the details required to start the final stage of implementing the new digital cemetery map. This process is ongoing and will be updated at the next meeting. Cllr Garvey also updated the Council on a specific parishioner enquiry and Cllr Higgins agreed to contact the contractor regarding this issue.

13. Section 106 and Village Projects: No update from Cllr Simpson. The Council received 3 quotes for the erection of sides for the MUGA. It was resolved to take forward one of these quotes and purchase the sides for the MUGA.

14. Sports Pavilion and Playing Field: The Council received a quote from an electrician for an Electrical Inspection Condition Report (EICR) in the Sports Pavilion, and for the supply and installation of PIR sensors for the lights in Pavilion toilets and changing rooms, and quotes for an outside PIR and emergency exit lights/internal enclosed emergency lights. It was resolved to proceed with the work required based on the quotes gained.

The Fire alarm Service was completed and will be put on a biannual servicing process. The emergency lighting was assessed, and this will be serviced annually.

Cllr Sayce offered to speak to the Cricket Club with regard to the fencing outside the changing rooms.

Cllr Albert will update the Council regarding the solar panels at the next meeting.

15. Clerk's Report:

- a) A representative from Time Assured rang and informed the Council that the church clock has stopped again. He said he had spoken to one of our parishioners involved with the Church and has arranged to speak to the bellringers to see if they can figure out why this has happened. Awaiting an update from him regarding moving forward.
- b) Overgrown tree on London Lane – the Clerk spoke to the Highways Inspector who covers the Wymeswold area. She said she'd been to check the problem and reiterated that it was not causing a problem with the highway and was also not on their land. She advised the Council to contact Openreach as the tree is in front of their property. The Clerk organised an Openreach engineer to attend and he said it would be too expensive to organise a tree surgeon to trim the tree branches, and it would be cheaper to fix the broken line when that occurred. He also reported that the tree was not on their land as the tree is in front of the fence to their property. I reported this back to the Highways Inspector. Based on the advice from the Inspector that the tree is not causing a problem, the Council resolved to not take this matter forward.
- c) Invoices have been raised for the LCC reimbursement for mowing for 2021 and 2022.
- d) There is a broken street light on Rempstone Road – the Clerk raised a ticket with LCC on 27/06/2022 for this to be repaired.
- e) ROSPA Playsafety Inspection Report to be sent to all Cllrs to review what needs to be actioned going forward.
- f) The Council have been contacted by a Rempstone parishioner regarding the A6006 and traffic issues along the road. It was resolved to ask one of our parishioners to take this forward for the Parish Council.

16. Church Wall and Clock: Cllr Sayce will contact the contractor with regard to starting the process for the Specification for Works Report on the Church Wall.

17. Highways and Community Speedwatch: No update from County Cllr Shepherd. The Council resolved to request a new SID from the Member's Highway Fund to replace the existing one sited on East Road in Wymeswold.

18. Members Points of Information: Cllr Sayce reported parishioner enquiries regarding weed growth on the pavements in the village. This is LCC responsibility and he agreed to report that back to the parishioners.

Cllr Sayce reported an issue with the retaining wall in part of the brook. This will be reported to Charnwood Borough Council.

The meeting closed at 8.42pm

The next Wymeswold Parish Council Meeting will take place on Monday September 5th at 7pm unless advised otherwise.

DRAFT