

# WYMESWOLD PARISH COUNCIL MINUTES

A meeting of Wymeswold Parish Council was held both virtually via Zoom and in person at the Sports Pavilion on Burton Lane, Wymeswold on Monday 5<sup>th</sup> September 2022 at 7:00pm. Parishioners were welcome to attend in person OR via Zoom.

**Attendees:** Cllr Laura Mills (Chair), Cllr Richard Higgins (Vice Chair), Cllr Sarah Garvey, Cllr Ade Cooke, Cllr Kevin Sayce, Cllr Tom Simpson, Cllr David Albert, Clare Higgins (Clerk)

**Attendee via Zoom:** None

- 1. Apologies:** County Cllr Richard Shepherd (Received and accepted), Borough Cllr Jenny Bokor (Received and accepted)
- 2. Declarations of Interest:** None
- 3. Public Participation:** None.
- 4. Approval of previous minutes:** The meeting approved minutes from the WPC meeting held on Monday 4<sup>th</sup> July.
- 5. Leicestershire County Council Report:** Richard Shepherd informed us of recent information about a free tree scheme offered by the County Council. Tree packs are available to anyone who lives in Leicestershire with suitable areas of land to plant. The County Council is working with the Woodland Trust to offer free tree and hedgerow packs, which are designed to help renew and restore existing woodland and vegetation, as well as replacing trees which have been affected by diseases such as ash dieback. Each pack includes 45 native trees – 15 each of oak, crab apple and hazel. The hedgerow packs are made up of 250 hedgerow shrubs, including a mix of hawthorn, hazel, blackthorn, field maple and dog rose, as well as oaks to plant at regular intervals along the hedgerow. The tree packs are being made available to anyone who lives in Leicestershire with suitable areas of land to plant – including community groups, parish councils and schools, as well as landowners and farmers. Eligible applicants are now being invited to register for their packs. Last year the County Council gave away just over 30,000 trees through this and other similar schemes and is hoping to increase that to 50,000 trees this year. Leicestershire is one of the least wooded areas of the country, with approximately six per cent woodland, well below the national average of ten per cent. Anyone who would like to apply for a free tree or hedgerow pack is asked to register by emailing [lcttreepacks@woodlandtrust.org.uk](mailto:lcttreepacks@woodlandtrust.org.uk) or by telephoning 0330 333 5303, quoting "Leicestershire County Council trees". Successful applicants will be able to collect their trees from the County Council tree nursery at Beaumanor Hall in Woodhouse in November 2022 or February 2023.
- 6. Charnwood Borough Council Report:** Local Plans Examination in Public has been delayed for further evidence requested by the Inspector and will resume at the end of October. Cllr Bokor has managed to make sure there is now no site allocation in Wymeswold or the Wolds but we will remain vulnerable until that new Plan is in place, as the Borough still only has 3.04 years of new housing supply. The other news is that CBC won refusal on the site for 58 houses in Burton on Loughborough Road at Plans on 18<sup>th</sup> August despite officer recommendation to allow. Refusal was based on sustainability, highway issues and harm to heritage assets ie Prestwold Hall.

7. **Police Report:** During the month of June, Wymeswold had no crime reported. During the month of July, Wymeswold had 2 vehicle crimes reported.

8. **Accounts:** Expenditure for July and August invoices was approved by the Council and is detailed below:

August 2022	05/08/2022	Clare Higgins Salary	EBP:834526932	n/a	
	05/08/2022	Richard Higgins Expenses - Zoom	EBP:833038199	£2.40	£14.39
	05/08/2022	C.Skirrow Mowing - July	EBP:837500977	n/a	£410.00
	05/08/2022	Roma Landscapes Ltd - July	EBP:837468393	£129.00	£774.00
	05/08/2022	Mark Munro Gardening -Church Wall Extra Work - July	EBP:837466711	n/a	£140.00
	05/08/2022	Mark Munro Gardening - July	EBP:834525512	n/a	£220.00
	05/08/2022	Total Energies	EBP:833037176	£2.13	£44.78
	05/08/2022	WaterPlus Ltd	EBP:834526078	n/a	£24.61
	05/08/2022	Richard Higgins Expenses - Parish Mobile Phone - July	EBP:833038199	n/a	£7.50
	05/08/2022	LRALC Training (July)	EBP:833035562	n/a	£40.00
	05/08/2022	Island Fire Protection Ltd - Fire alarm service	EBP:833036159	£58.58	£351.52
	05/08/2022	Island Fire Protection Ltd - Emergency Lighting service	EBP:833036576	£19.00	£114.00
	05/08/2022	Toby Jebson - Cemetery Tree Surgery - July	EBP:837465643	n/a	£400.00
	05/08/2022	Wayne Applebee	EBP:833037759	n/a	£197.50
	05/08/2022	HMRC NI Contributions (Louise) - April/May	EBP:833807564	n/a	£53.31
	05/08/2022	HMRC NI Contributions (Louise) - May/June	EBP:833807674	n/a	£53.51
	05/08/2022	HMRC NI Contributions (Clare) - June/July	EBP:833807833	n/a	£28.46
				<b>£211.11</b>	<b>£3,559.38</b>

<b>August - Bank</b>	
Bank Opening Balance	£21,112.01
Spend	£3559.38
Income	£2332.37
<b>Closing Balance</b>	<b>£19,885.00</b>

September 2022		Clare Higgins Salary		n/a	
		Richard Higgins Expenses - Files (July)		£2.76	£16.49
		Richard Higgins Expenses - Hazard/Safety Tape		£0.66	£3.95
		Richard Higgins Expenses - Zoom (August)		£2.40	£14.39
		Roma Landscapes Ltd - Invoice 14828		£129.00	£774.00
		Roma Landscapes Ltd - Invoice 14967		£129.00	£774.00
		Roma Landscapes Ltd - Invoice 15330		£129.00	£774.00
		C. Skirrow Mowing - August		n/a	£410.00
		Mark Munro Gardening		n/a	£220.00
		Total Energies		£2.18	£45.92
		WaterPlus Ltd		n/a	£24.82
		Richard Higgins Expenses -Parish Mobile Phone - August		n/a	£7.50
		McKay Fencing and Landscaping - MU GA Sides 50% deposit		£432.92	£2,597.50
			<b>£827.92</b>	<b>£6,348.37</b>	

<b>September - Bank</b>	
Bank Opening Balance	£19,885.00
Spend	£6,348.37

Income (Proposed as not yet banked)	£1,050.00
<b>Closing Balance</b>	<b>To be confirmed at the end of September</b>

**9. Internal Audit Report:** Following recommendations of the internal audit report, the following documents were read and approved by the Council. They will be published on the Wymeswold website.

- a) Equal Opportunities and Diversity Policy
- b) Cemetery Regulations

**10. New Code of Conduct:** The Council read the New Code of Conduct prior to the meeting and resolved to accept it. This will also be published on the Wymeswold website.

**11. Risk Assessments:** Quarterly Cemetery Risk Assessment for June by Cllr Simpson was discussed. Two items were highlighted for monitoring and remediation. Quarterly Sports Pavilion Risk Assessment for June by Cllr Garvey highlighted issues with the boundary fence which will be investigated. Monthly Washdyke and Sports Field Risk Assessments for June, July and August by Cllr Mills highlighted from the recent Rospa report a number of areas which we will continue to monitor, and it was resolved we will investigate a repair of the ski machine and to obtain quotes for a service for the zip wire.

**12. Planning Applications and Appeals:**

Application Number	Proposal / Location	Comments Deadline	Distribution Date to Cllrs
<b>P/22/1027/2</b>	<p><b>Proposal:</b> Application for Discharge of Conditions 10 (Construction Management Plan and 19) of P/20/2427/2 Outline planning application (with all matters reserved except for access) for up to 65 dwellings with provision of new internal access roads, and footpaths, public open space and landscaping, surface water attenuation and associated infrastructure.</p> <p><b>Location:</b> Land South of East Road, Wymeswold, Leicestershire.</p> <p><b>Resolved:</b> Not to comment on this application</p>	27/07/2022	19/07/2022
<b>P/22/1191/2</b>	<p><b>Proposal:</b> Discharge of condition 3 of P/21/2318/2 relating to archaeological work.</p> <p><b>Location:</b> 15-17 Church Street, Wymeswold, Leicestershire, LE12 6TX</p> <p><b>Resolved:</b> Not to comment on this application</p>	15/08/2022	26/07/2022

<b>P/22/1292/2</b>	<p><b>Proposal:</b> Discharge of condition 4 (archaeology) of P/21/2296/2: Erection of single storey extension to rear of dwelling following demolition of part of existing extension.</p> <p><b>Location:</b> 15-17 Church Street, Wymeswold, Leicestershire, LE12 6TX.</p> <p><b>Resolved:</b> Not to comment on this application</p>	12/08/2022	26/07/2022
<b>P/22/1077/2</b>	<p><b>Proposal:</b> Single storey extension to rear for dining room</p> <p><b>Location:</b> 75 Brook Street, Wymeswold, Leicestershire, LE12 6TT</p> <p><b>Resolved:</b> Not to comment on this application</p>	18/08/2022	28/07/2022
<b>P/22/1314/2</b>	<p><b>Proposal:</b> Demolition of existing dwelling and garage and construction of replacement dwelling with detached store and garden room</p> <p><b>Location:</b> 23 London Lane, Wymeswold, Leicestershire, LE12 6UB</p> <p><b>Resolved:</b> Not to comment on this application</p>	23/08/2022	02/08/2022
<b>P/22/1330/2</b>	<p><b>Proposal:</b> Construction of extended dormer window to rear of dwelling and installation of PV panels on rear south and west facing roof slopes</p> <p><b>Location:</b> 13 Woodlands Close, Wymeswold, Leicestershire, LE12 6TF</p> <p><b>Resolved:</b> Not to comment on this application</p>	23/08/2022	02/08/2022
<b>P/22/0840/2</b>	<p><b>Proposal:</b> Retention of 2 storage containers</p> <p><b>Location:</b> Fourways Farm, Narrow Lane, Wymeswold, Leicestershire, LE12 6SD</p> <p><b>Resolved:</b> Not to comment on this application</p>	30/08/2022	10/08/2022
<b>P/21/2435/2</b>	<p><b>Proposal:</b> FULL Application – proposed change of use land and buildings from Agricultural to Equestrian with new access, including new workers dwellings, manege, extension to existing building to form machinery and food store</p> <p><b>Location:</b> Bakers Farm, Wide Lane, Wymeswold, Leicestershire, LE12 6SE</p> <p><b>Resolved:</b> Not to comment on this application</p>	06/09/2022	16/08/2022

<b>P/22/1385/2</b>	<p><b>Proposal:</b> Outline Application for proposed new two storey dwelling with garaging, enhanced turning provision on existing private drive and new garage to host dwelling (Access Only)</p> <p><b>Location:</b> 19B Far Street, Wymeswold, Leicestershire, LE12 6TZ</p> <p><b>Resolved:</b> Not to comment on this application</p>	12/09/2022	30/08/2022
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**13. Landscaping, Environment and Biodiversity:** Cllr Cooke reported that we were unsuccessful with his application for a Shire Grant for provision of bulbs for Wymeswold. He will resubmit the application later in the year. He has also applied to the Wymeswold Garden Walkabout Committee for funding for some bulbs for the village. The mowing sub-committee will meet before the next WPC meeting to agree the format for the new mowing contracts for next year. Our local tree warden has applied for a grant for hedging plants and trees for the village.

**14. Cemetery:** After a lengthy process of research and reconciliation, the digitization of the cemetery is almost complete. The final step will be the creation of a digital map of available plots. Cllr Mills has offered to help with the creation of this map which will mean we have an online editable record of plots. The Clerk reported that there are several interments and burials due in the next few weeks.

**15. Section 106 and Village Projects:** Cllr Simpson will collate all Cllrs suggestions as to potential future projects as part of the CBC Priority Projects Programme, and share these with the Planning Liaison Officer at Charnwood Borough Council. He will also contact Charnwood Borough Council regarding distribution of S106 monies associated with the Dandara development on East Road, Wymeswold.

**16. Sports Pavilion and Playing Field:** Cllr Sayce reported that the fencing outside the changing rooms had been kindly repaired by the cricket club. He also noted that there were some issues with the MUGA that need to be investigated. Cllr Simpson will visit the site and provide the Clerk with the details needed to look into this. The installation of the MUGA sides is going ahead; the date is yet to be confirmed. It was also resolved to contact our contractor to resolve issues with the Hoton Road gate. The annual fire extinguisher service will be completed this month. Cllr Albert continues to investigate the feed in tariff for the solar panels and will update regarding this next time. There has been a complaint about parking at the Sports Pavilion which the Clerk will communicate to the users directly.

**17. Clerk's Report:**

- The Clerk has completed 3 months as interim Parish Clerk. The Council, led by the Chair resolved to offer the post to the Clerk on a permanent basis following her work during this period. All members of the council were present in the meeting and agreed to this permanent appointment.
- Very large bough of tree fell in the cemetery in July; tree surgeons were asked to attend and the area was made safe.
- We received the LCC reimbursements for mowing for 2021 and 2022.
- The LCC Shire Grant for bulbs for the village from 2021 has also been received

- A VAT refund for October 2021- March 2022 has been received.
- A ticket was raised at the end of June regarding a broken streetlight on Rempstone Road, but LCC replied that it is not one of their assets.
- A ticket was raised with Openreach for a broken manhole cover on the grass outside Mantle Croft. They attended and did a temporary fix and will back to permanently fix it at a later date.
- ROSPA Playsafety inspection report was completed and the recommendations are being investigated as per our risk assessments.
- Vegetation was removed by one of our mowing contractors before the specification for works report was done.
- A ticket was raised with LCC for the culvert retaining wall in the Brook on Hoton Road. It has been prioritised according to LCC.
- Inconsiderate parking on Brook Street, Stockwell and around the school was reported to our PCSO team after consulting Charnwood Borough Council regarding any action that could be taken. No enforcement can be done as there are no yellow lines on those sections of road. The PCSO team can only act if the parishioners contact them at the exact time an issue is found.
- A ticket was raised in August with LCC regarding a parishioner report of a dangerous broken branch of one of the willow trees on Brook Street. The tree was made safe the same day.
- Our new Biodiversity page is available on the village website along with some amazing photographs taken by one of our parishioners.
- Advance notice of Temporary Traffic Regulation Order – Location : Brook Street Service Road, Wymeswold on behalf of Cadent Gas Ltd to safely undertake works on a new gas connection. Duration of restriction to not exceed 5 days commencing on 14<sup>th</sup> November 2022
- Advance notice of Temporary Traffic Regulation Order – Location : Wymeswold Road, Hoton on behalf of Clearcom Group, safely to undertake telecoms ducting work. Duration of restriction to not exceed 1 day 9-3pm commencing on 16<sup>th</sup> November 2022.
- Goal mouth of football pitch on the Sports Field was repaired after we were made aware of an issue with it.
- A request was made by a parishioner to reinstate a fence on the pavement side perimeter of the green patch between 10 and 12 Hoton Road in Wymeswold. Unfortunately the budget cannot stretch to fund this at present.

**18. Church Wall and Clock:** Cllr Mills reported that the Church Clock is away being repaired again, and should be back and functioning by the end of the month. The specifications for works report on the church wall has been completed, and we are awaiting the document for review of how to further proceed with its repair. Cllr Mills is continuing her collaboration with the Church regarding the ongoing works.

**19. Highways and Community Speedwatch:** County Cllr Shepherd has requested for the Council to consider providing a contribution towards the cost of a replacement SID which the WPC had requested through the Members Highway Fund, in the event that Cllr Shepherd's Members Highway Fund is unable to fund the entire cost. The Council resolved that at this time we are unable to assist with a contribution because of other monetary priorities in the parish. Our Community Speedwatch Coordinator has informed the Council of the upcoming community speedwatch programme which will take place in the village at the end of September.

**20. Parishioner Queries:** A parishioner reported an unsafe willow tree on Brook Street by Hall Field, and this was reported to LCC by the Clerk and safely dealt with. The same parishioner raised the issue of the ongoing maintenance of the willow trees that are not currently being maintained by LCC on Brook Street. The Council resolved that these trees are not the responsibility of the WPC and will contact LCC to discuss further.

Another parishioner indicated issues with the noise and revving of engines from the cars at Everyman Racing in Prestwold Hall, and their compliance with noise regulations. Also, raised was the issue of the 'drifting experience' and whether this was compliant with their current planning regulations. The Clerk contacted the CBC development control and Environmental Health Department, and received the following reply, "If residents were to state that they believed the noise to be excessive then we could request the readings that were taken on the particular day if they provide dates and times. We have asked residents in the past to contact us on the actual day when the problems are occurring because if at all possible we would have the readings checked that day and contact the operator for the readings whereas after the event it is usually too late to do anything". The Clerk will also contact Prestwold Hall directly for a response.

**21. Items for further consideration:** The Clerk will investigate the pruning of the fruit trees in the Wymeswold Community Orchard.

The meeting closed at 9.05pm

The next Wymeswold Parish Council Meeting will take place on Monday 3<sup>rd</sup> October at 7pm unless advised otherwise.

DRAFT