

WYMESWOLD PARISH COUNCIL MINUTES

A meeting of Wymeswold Parish Council was held both virtually via Zoom and in person at the Sports Pavilion on Burton Lane, Wymeswold on Monday 5th December 2022 at 7:00pm. Parishioners were welcome to attend in person OR via Zoom.

Attendees: Cllr Sarah Garvey, Cllr Kevin Sayce, Cllr Tom Simpson.

Attendees via Zoom: Cllr Richard Higgins (Acting Chair), Clare Higgins (Clerk), Cllr David Albert, County Cllr Richard Shepherd, and Borough Cllr Jenny Bokor.

1. **Apologies:** It was resolved to accept apologies from: Cllr Laura Mills and Cllr Adrian Cooke.
2. **Declarations of Interest or Requests for Dispensation:** None.
3. **Public Participation:** None.
4. **Approval of previous minutes:** The meeting approved minutes from the WPC meeting held on Monday 7th November.
5. **Leicestershire County Council Report:** County Cllr Richard Shepherd confirmed he had received revised costings for the proposed new Speed Indicator Device (SID) to replace the existing speed sign on East Road, which he has applied for from the Members Highways Fund. He will follow up on progress with the application and keep us informed.
6. **Charnwood Borough Council Report:** Borough Cllr Jenny Bokor informed the Council that Charnwood Borough Council had dealt with recent flooding at the bottom of Burton Lane by manually decluttering the outlet pipes/drains. She also reported that the next stage in the progression of the Local Plan is the Examination in Public, which is due to happen in the early part of next year. Cllr Bokor will also contact Hamish Byers from the Prestwold Estate to clarify the Section 106 funds that might be available for Wymeswold.

Item 13 of the agenda was discussed at this point, prior to County Cllr Shepherd and Borough Cllr Bokor leaving the meeting.

7. **Police Report:** None.

8. **Accounts:**

- a) Expenditure for December (payment of November invoices) was approved by the Council and is detailed in the table below:

December 2022	07/12/2022	Clare Higgins Salary	EBP: 883736724	n/a	
	07/12/2022	Richard Higgins Expenses - Parish Council Mobile Phone	EBP: 883736487	n/a	£7.50
	07/12/2022	Richard Higgins Expenses - Toner Cartridge - November	EBP: 883736487	£15.72	£94.34
	07/12/2022	Richard Higgins Expenses - Zoom	EBP: 883736487	£2.40	£14.39
	07/12/2022	Roma Landscapes Ltd - Churchyard Jitty - November	EBP: 883736165	£130.00	£780.00
	07/12/2022	Roma Landscapes Ltd - Washdyke Orchard - November	EBP: 883736225	£92.00	£552.00
	07/12/2022	Roma Landscapes Ltd - November Invoice 2022	EBP: 883736282	£129.00	£774.00
	07/12/2022	Mark Munro Gardening	EBP: 883736033	n/a	£220.00
	07/12/2022	Total Energies	EBP: 883738198	£4.50	£94.23
	07/12/2022	WaterPlus Ltd	EBP: 883737969	n/a	£24.82
	07/12/2022	WaterPlus Ltd - Cemetery June -November Invoices	EBP: 883738028	n/a	£54.82
	07/12/2022	Central England Co-operative Account - Cemetery Memorial - November	EBP: 883736619	£45.78	£274.66
	07/12/2022	Adrian Cooke Expenses - Village Bulbs - November	EBP: 883737338	£51.50	£308.99
	07/12/2022	M&C Property Solutions - Sports Pavilion Door Bolts - November	EBP: 883737890	n/a	£30.00
				£470.90	£4,179.75

b) Bank Reconciliation and position

December - Bank	
Bank Opening Balance	£30,157.74
Spend	£4,179.75
Income (VAT, Cemetery Income and Church Donation)	£2,732.13
Closing Balance	To be confirmed at the end of December

c) Cllr Higgins presented the proposed Budget spreadsheet for 2023/2024 (which had been circulated to all the Cllrs a few days prior to the meeting). The Council resolved to agree the proposed budget in the January meeting, when figures can be confirmed following the release of the Council Tax Base for 2023/2024. This will then allow the Council to approve and submit the precept request for 2023/2024.

9. Risk Assessments: The Monthly Washdyke and Sports Field Risk Assessment for November was performed by Cllr Mills; no action is required. The rainfall recently has allowed the earth to settle, and the ski machine is now secure without needing repair.

10. Planning Applications and Appeals:

Application Number	Proposal / Location	Comments Deadline	Distribution Date to Cllrs
P/22/0647/2	<p>Proposal: Reserved matters of permission P/20/2427/2 for 65 residential dwellings (Use Class C3) and associated works</p> <p>Location: Land South of East Road, Wymeswold, Leicestershire</p> <p>Resolved: Not to comment on this application</p>	18/11/2022	04/11/2022
P/22/1828/2	<p>Proposal: Erection of dormer window and installation of ground floor windows to front, external staircase to side of detached double garage to facilitate use of first floor as home office incidental to use of the house (Class C3)</p>	06/12/2022	15/11/2022

	<p>Location: 1 Sheppards Orchard, Wymeswold, Leicestershire, LE12 6TW</p> <p>Resolved: Not to comment on this application</p>		
P/22/1976/2	<p>Proposal: Erection of single storey extension to rear of house, rooflight window to existing side extension</p> <p>Location: 14 Hoton Road, Wymeswold, Leicestershire, LE12 6UA</p> <p>Resolved: Not to comment on this application</p>	15/12//2022	24/11//2022

11. Landscaping, Environment and Biodiversity:

- a) The mowing and maintenance sub-committee confirmed that the tender documents for the mowing and maintenance contracts have been received and evaluated. This was brought to the Council for approval. It was resolved to award the contracts as recommended by the sub-committee.
- b) Cllr Garvey highlighted the recent village planting of bulbs following a grant given by The Garden Walkabout Committee. We would like to express our thanks to The Garden Walkabout Committee for the grant and to the volunteers who helped with the bulb planting. She also informed us of the forthcoming tree planting on the 17th December at 10.30am on the Washdyke, which has been enabled courtesy of a grant from the Tree Council.

12. Cemetery:

- a) There are no upcoming interments due this month in the Cemetery so far.
- b) It was resolved to approve the revised Cemetery Fees and Cemetery Regulations documents, which will be posted on the village website. It was agreed that the Cemetery Fees will be reviewed again in the June WPC meeting.

13. Section 106 and Village Projects:

- a) Cllr Simpson is continuing to gather items from Cllrs for potential Section 106 funding which can be included as part of the CBC Priority Projects Programme. He is also going to contact Borough Cllr Bokor to seek clarification regarding Section 106 monies associated with current planning applications in the village.
- b) Cllr Simpson also confirmed he had spoken with the contractor tasked with installing the MUGA sides. Unfortunately, due to unforeseen circumstances, the contractor is no longer able to fulfill this, so we will now have to find a new contractor.
- c) The Clerk informed the Council that the Technical Site Manager for the Dandara (East Road) development had contacted the Council asking if there were any questions Cllrs wanted to raise with him regarding the forthcoming commencement of works on the site. The Clerk noted a number of questions which she will address with Dandara.

14. Sports Pavilion and Playing Field:

- a) Quotations for servicing of the zip line were discussed, and it was resolved to accept one of the quotes.

- b) A quote for the redecoration of the Sports Pavilion was discussed and it was resolved to accept this quote with works likely to take place in March.

15. Clerk's Report:

- A list of contact details for parishioners to report a problem has been published on the village website along with a flood contacts page.
- Charnwood have been contacted regarding the area of churned up grass caused by a refuse lorry in Trinity Crescent. Their lorries were not responsible for this, however the company involved has been contacted and they have agreed to visit the site to assess the damage caused by their lorry.
- Forthcoming Temporary Traffic Restriction Orders:
 - a. East Road for Dandara to undertake works on the access to the new development. Speed restriction of 30mph commencing **3rd January 2023** for **12 months**.
 - b. Barrow Road, Burton on the Wolds for LCC to undertake carriageway patching works. Duration not expected to exceed a period of **1 night 19:00-06:00** commencing **30/01/2022**.
 - c. Burton Lane, Wymeswold for Allroads Ltd to undertake carriageway resurfacing works in connection with the new Industrial site. Duration should not exceed **2 days** commencing **28th January 2023**.
- **Bank Holidays** - It was agreed that the May 2023 Parish Council meeting would be held on Tuesday 9th May because of the two Bank Holidays occurring in May this year.
- The Bank Mandate has been submitted.
- The 2023 Leicestershire Half Marathon is set to take place on **Sunday 26th February 2023** starting and finishing at Prestwold Hall. The race start time will be **9:30am** and the event will finish by **12:30pm**.
- Parishioner report of cars parking on the grassed area on the corner of Hoton Road and Brook Street, and the possibility of the installation of a fence to prevent this was raised with LCC. Traffic and Signals informed us that due to budgetary restrictions they would not be able to fund this.
- Concrete fencing on the pedestrian side of the brook on Hoton Road (at the junction with Burton Lane) in Wymeswold has been broken/pushed over. This has been reported to LCC Highways who will send contractors out. Severn Trent Water have also been notified about the broken man hole covers in that area.
- The bolts for the patio doors in Sports Pavilion have been replaced.
- We have contacted a Tree Surveyor at LCC with regard to conducting a 3-year Tree Survey. It needs to be based on the number of trees and number of sites visited. The Biodiversity and Landscaping team will assess the trees we are responsible for, and map them out so the process can go ahead.

16. Church Wall and Clock:

- a) There was no update on the Church Clock as Cllr Mills was unable to attend the meeting.
- b) We have received the 'Specification for Works Report' which was done on the Church Wall. This will allow us to fully assess the requirements needed, and to move forward with the repair of the Church Wall. This is a lengthy, ongoing process.

17. Parishioner Queries:

- a) Cllr Sayce brought up the state of many of the village verges which parishioners had notified him of, including photos. This damage seems to be from vehicles

mounting/parking on these verges, and in some cases is associated with various building works happening in the village and the general parking of vehicles on these areas. It is sad to see this constant damage to our beautiful village. We recognise that building works are necessary. However, the Council are not responsible for the repair caused by this damage, so are kindly requesting that the verges not be parked on, and that they be repaired by the contractors causing the damage in order to keep our village in good repair for everyone.

- b) Cllr Sayce also informed the Council of a parishioner report of a tree in the Sports Field which is in need of attention. This will be investigated.

18. Items for further consideration: None.

The meeting closed at 9.12pm.

The next Wymeswold Parish Council Meeting will take place on Monday 9th January at 7pm unless advised otherwise.

DRAFT