

WYMESWOLD PARISH COUNCIL MINUTES

A meeting of Wymeswold Parish Council was held both virtually via Zoom and in person at the Sports Pavilion on Burton Lane, Wymeswold on Monday 3rd April 2023 at 7:00pm. Parishioners were welcome to attend in person OR via Zoom.

Attendees: Cllr Richard Higgins (Acting Chair), Cllr Kevin Sayce, Cllr David Albert, Cllr Tom Simpson, Borough Cllr Jenny Bokor and Clare Higgins (Clerk).

Attendees via Zoom: Cllr Laura Mills (Chair) and County Cllr Richard Shepherd

1. **Apologies:** It was resolved to accept apologies from: Cllr Adrian Cooke.

Borough Cllr Jenny Bokor joined the meeting at 7.05pm.

2. **Declarations of Interest or Requests for Dispensation:** None.
3. **Public Participation:** Eliot Moreland (consent to use his name was obtained at the meeting) attended and spoke to the Council about reforming Wymeswold Football Club for this year's upcoming season – August/September 2023. He explained it would be a Men's Saturday first team with home games every other week and was requesting the possibility of using the Sports Pavilion facilities and the football pitch.
4. **Approval of previous minutes:** The meeting approved minutes from the WPC meeting held on Monday 6th March 2023.
5. **Leicestershire County Council Report:** County Cllr Richard Shepherd attended the meeting via Zoom and reported that the location of the replacement speed indicator sign (SID) that has been applied for from the Members' Highway Fund has been specified, and the process to install it is underway. He also mentioned that a review of LCC supported bus services has begun. The number 8 service is the second batch to be reviewed, which will be later this year. County Cllr Richard Shepherd also highlighted that the Government has announced extra funding for Councils for pothole repairs.
6. **Charnwood Borough Council Report:** Borough Cllr Jenny Bokor informed the Council that the New Local Plan should be in place by September. She also reported that Charnwood has recently completed gutter clearance in Wymeswold. Obviously, areas which were obstructed by parked cars could not be cleared. Borough Cllr Jenny Bokor also made the Council aware of a new solar farm which will be located on the land east of Loughborough on the south side of the A60.

County Cllr Richard Shepherd and Borough Cllr Jenny Bokor left the meeting at 7.45pm.

7. **Police Report:** None received.

8. **Accounts:**

- a) Expenditure for April (payment of March invoices) was approved by the Council and is detailed in the table below:

	Date Invoice Paid	Payee	VAT Amount	Total
April 2023	05/04/2023	Clare Higgins Salary - March 2023	n/a	
	05/04/2023	HMRC NI Contributions - Clare Salary - February to March 2023	n/a	£3.45
	05/04/2023	Richard Higgins Expenses - Zoom - March Invoice 2023	£2.40	£14.39
	05/04/2023	Richard Higgins Expenses - Parish Council Mobile Phone - March Invoice 2023	n/a	£7.50
	05/04/2023	Total Energies G&P Collections	£4.27	£89.46
	05/04/2023	WaterPlus Ltd - Cemetery	n/a	£7.74
	05/04/2023	DK Rumsby & Co	£10.00	£60.00
	05/04/2023	Fenland Leisure Products Ltd (Washdyke Zip Wire service/repair) - February Invoice 2023	£208.72	£1,252.32
	05/04/2023	GES (Leicester) Limited - Legionella Risk Assessment - March Invoice 2023	£84.00	£504.00
	05/04/2023	Christian Link Annual Fee	n/a	£100.00
	05/04/2023	Charnwood Fencing Ltd - MUGA sides installation - March Invoice 2023	£1,387.42	£8,324.50
	05/04/2023	Mark Munro Garden Maintenance - Cemetery/Churchyard - March Invoice	n/a	£800.00
	05/04/2023	M&C Property Solutions - Sports Pavilion Redecoration - March Invoice 2023	n/a	£913.00
	05/04/2023	Clockwise Restorations - Church Clock Repair - March Invoice 2023	n/a	£800.00
			£1,696.81	£13,659.36

b) Bank Reconciliation and position

April - Bank	
Bank Opening Balance	£16,488.34
Spend (March Invoices paid in April)	£13,659.36
Income (for March) – Cemetery and Eon Next Energy Feed in Tariff Payment	£319.40
Closing Balance	To be confirmed at the end of April

9. Approval of end of financial year 2022-2023 Bank Reconciliation document: The Council approved the Bank reconciliation document for the end of the financial year 2022-2023 which will be published on the village website.

10. Approval of updated WPC Asset Register document: The Council approved the updated Asset Register document which will be published on the village website.

11. Review of internal control/risk and approval of updated Annual Risk Assessment document: The Council reviewed and approved as adequate its internal control/risk and approved the Annual Risk Assessment document which will be published on the village website.

12. Approval of updated Equality and Diversity Policy: The Council approved the Equality and Diversity Policy and agreed its future review date. This will be published on the village website.

13. Risk Assessments: The Monthly Washdyke and Sports Field Risk Assessment for March was performed by Cllr Mills; no action is required. The Quarterly Sports Pavilion Risk Assessment was performed by Cllr Simpson; no action is required. The Quarterly Cemetery Risk Assessment was performed by Cllr Albert; the contractor was contacted to remove some fallen leaves and branches at the pedestrian entrance and to trim an overgrown tree on the path. These have been promptly completed.

14. Planning Applications and Appeals:

Application Number	Proposal / Location	Comments Deadline	Distribution Date to Cllrs
P/23/0351/2	<p>Proposal: Application made under Section 73 of the Town and Country Planning Act 1990 for Variation of condition 1 (Approved Plans) of Planning Permission ref P/18/2577/2 (Erection of dwelling – Reserved matters – Outline Planning Permission P/17/0378/2)). Variation to consist of amendments to elevations.</p> <p>Location: 73B Brook Street, Wymeswold, Leicestershire, LE12 6TT.</p> <p>Resolved: Not to comment on this application.</p>	04/04/2023	14/03/2023
P/23/0349/2	<p>Proposal: Replacement of rotten timber to ground floor sash window and replacement of single-glazing panes with 12mm Slimlite heritage double glazing.</p> <p>Location: 66 Brook Street, Wymeswold, Leicestershire, LE12 6TU.</p> <p>Resolved: Not to comment on this application.</p>	06/04/2023	16/03/2023
P/23/0446/2	<p>Proposal: Discharge of Conditions 3 (Window details),4 (Details of the design, materials of construction and finish of the proposed roof eaves/verges (including large scale sections) and 5 (External Surfaces Materials) of Planning Permission ref: P/21/1080/2 (Single storey extensions to rear of dwelling alterations to existing dwelling including a first-floor balcony. Formation of hard-surfaced driveway and erection of triple garage to rear with annex accommodation over following demolition of existing garage).</p> <p>Location: 39 Far Street, Wymeswold, Leicestershire, LE12 6TZ.</p> <p>Resolved: Not to comment on this application.</p>	10/04/2023	21/03/2023
P/23/0346/2	<p>Proposal: Proposed conversion of the existing stables to residential dwelling and erection of new stables.</p> <p>Location: Two Gates Field, Narrow Lane, Wymeswold, Leicestershire, LE12 6SD.</p>	07/04/2023	21/03/2023

	Resolved: Not to comment on this application.		
P/23/0162/2	<p>Proposal: Erection of two storey extension at side of house.</p> <p>Location: 50 Hoton Road, Wymeswold, Leicestershire, LE12 6UA.</p> <p>Resolved: Not to comment on this application.</p>	15/04/2023	28/03/2023
P/23/0535/2	<p>Proposal: Discharge of Condition 4 of Listed Building Consent P/2/0203/2 – details of Entrance Gate.</p> <p>Location: 24 Church Street, Wymeswold, Leicestershire, LE12 6TX.</p> <p>Resolved: Not to comment on this application.</p>	18/04/2023	28/03/2023

15. Landscaping, Environment and Biodiversity:

- a) Cllr Cooke could not be present but sent some information to the Clerk for report to the Council on his behalf. The recently planted bulbs outside Orchard Way are in flower and look splendid, as do all the bulbs the team have planted in recent years. Our grounds maintenance contractors have been instructed to mow less often this season to allow wildflowers to grow in the verges. This is in line with advice from the Royal Horticultural Society (RHS) and the Wildlife Trusts, who are greatly concerned at the sharp decline in insect numbers both nationally and globally. They believe that by cutting the grass less often wildflowers will have a chance to grow and provide nectar and pollen for insects. The new contractor for the Cemetery and Churchyard will be encouraging wildlife by planting wildflowers and installing bird boxes in the Cemetery. Wildflower seeds and wildflower plugs have been sowed/planted along the bank of the river Mantle along Brook Street.

16. Cemetery:

- a) There is one upcoming interment due this month in the Cemetery so far.

17. Section 106 and Village Projects:

- a) No update was required.

18. Sports Pavilion and Playing Field:

- a) The Council discussed and approved the use of the Sports Pavilion and Sports Field by Wymeswold FC for the upcoming 2023-2024 season and the costs which will be associated with that.

19. Clerk's Report:

- A list of contact details for parishioners to report a problem is on the village website, village noticeboard, and Christian Link along with a flood contacts page. The Council would actively encourage parishioners to report village issues using this contacts list.
- The annual inspection of the Memorial Hall and Washdyke playgrounds by ROSPA Playsafety is scheduled for May.

- The boundary fence of the Sports Field is intended to be replaced the week of the 24th April 2023.
- A damaged section of the bank of the Brook which is exposing a pipe and causing the curb to fall in was reported to LCC on 29/03/2023. We are still awaiting a response from them.
- The white concrete posts/railings on Hoton Road/Burton Lane junction have now been repaired by LCC.
- Forthcoming Temporary Traffic Restriction Orders:
 - a. A46 Six Hills to Dalby – National Highways will be carrying out essential maintenance work to the embankment and drainage. This will be completed between **13th March 2023** and **mid-May 2023**.
 - b. Melton Road, Burton on the Wolds for M+J Evans Construction safely undertake carriageway resurfacing works in connection with the new William Davis development. The TTRO will incorporate a temporary road closure. The duration of the restriction is not anticipated to exceed a period of **2 days** commencing on Saturday **29th April 2023**.
 - c. Zouch Road, Hathern – to allow LCC to safely undertake investigation works on the bridge deck. The TTRO will incorporate a temporary road closure. The duration of the restriction is not anticipated to exceed a period of **1 day 9am-3pm** commencing on the **10th May 2023**.
- A volunteer position for the Wymeswold Public Footpath Warden is still vacant. Anyone wishing to volunteer should contact the Parish Clerk on wymeswoldpc@hotmail.co.uk

20. Church Wall and Clock:

- a) Cllr Mills informed the Council that the new Church Clock repairer has been to repair the Clock and it is now working. She will liaise with the repairer regarding future maintenance.
- b) Cllr Higgins informed the Council that three quotes have been received for the repair of the Church Wall and these will now be shared with our Church Architect to assess them. This will allow the Council to move forward with the process of selecting a contractor.

21. Parishioner Queries: None.

22. Items for further consideration: The state of the verges around Queen's Park, Brook Street and London Lane was raised. This matter has been taken up by Borough Cllr Jenny Bokor, who has informed County Cllr Richard Shepherd of the issue, and he committed to inform the Council of any updates regarding this.

The meeting closed at 8.32pm.

The next Wymeswold Parish Council Meeting will take place on Tuesday 9th May at 7pm unless advised otherwise.