

## WYMESWOLD PARISH COUNCIL MINUTES

A meeting of Wymeswold Parish Council was held both virtually via Zoom and in person at the Sports Pavilion on Burton Lane, Wymeswold on Monday 3<sup>rd</sup> October 2022 at 7:00pm. Parishioners were welcome to attend in person OR via Zoom.

**Attendees:** Cllr Laura Mills (Chair), Cllr Richard Higgins (Vice Chair), Cllr Sarah Garvey, Cllr Ade Cooke, Cllr Kevin Sayce, Clare Higgins (Clerk), Borough Cllr Jenny Bokor

**Attendee via Zoom:** County Cllr Richard Shepherd

1. **Apologies:** It was resolved to accept apologies from: Cllr David Albert and Cllr Tom Simpson
2. **Declarations of Interest or Requests for Dispensation:** None
3. **Public Participation:** None.
4. **Approval of previous minutes:** The meeting approved minutes from the WPC meeting held on Monday 5<sup>th</sup> September.
5. **Leicestershire County Council Report:** County Cllr Richard Shepherd informed us of the dire financial situation facing local government at this time, and highlighted that Leicestershire is the lowest funded County Council and has been campaigning for Fair Funding. He confirmed that he had resent documentation on this for the Council to read. He also reported that he has submitted our application to the Members Highway Fund for a replacement SID on East Road in Wymeswold. The final costs of this will need to be confirmed before the application can be agreed.
6. **Charnwood Borough Council Report:** Borough Cllr Jenny Bokor informed us that the Local Plans Examination in Public is now being resumed on the 25<sup>th</sup> and 29<sup>th</sup> of October, and she will be attending to ensure representation for the Wolds villages.

County Cllr Richard Shepherd and Borough Cllr Jenny Bokor left the meeting at 19.22pm.

7. **Police Report:** During the month of August, Wymeswold had 1 vehicle crime and 1 Public Order Offence reported.
8. **Accounts:**
  - a. Expenditure for October (payment of September invoices) was approved by the Council and is detailed in the table below:

06/10/2022	Clare Higgins Salary	EBP: 858937122	n/a	
06/10/2022	Richard Higgins Expenses - Zoom	EBP: 858937308	£2.40	£14.39
06/10/2022	Roma Landscapes Ltd- September	EBP: 858937359	£129.00	£774.00
06/10/2022	Mark Munro Gardening - Extra Work September	EBP: 858936058	n/a	£50.00
06/10/2022	Mark Munro Gardening - September	EBP: 858936234	n/a	£220.00
06/10/2022	Total Energies	EBP: 858936764	£2.30	£48.17
06/10/2022	WaterPlus Ltd	EBP: 858937160	n/a	£24.82
06/10/2022	Richard Higgins Expenses - Parish Mobile Phone	EBP: 858937308	n/a	£7.50
06/10/2022	MBS Extinguishers	EBP: 858936311	£11.20	£67.20
06/10/2022	Crowders Nurseries	EBP: 858936426	£124.08	£744.48
06/10/2022	Capstone Consulting Engineers Ltd	EBP: 858936604	n/a	£750.00
06/10/2022	Richard Higgins Expenses -Timpson Keys Cut - September	EBP: 858937308	£3.00	£18.00
06/10/2022	Richard Higgins Expenses - Post Office Stamps - September	EBP: 858937308	n/a	£12.60
06/10/2022	Richard Higgins Expenses - ICO Registration	EBP: 858937308	n/a	£40.00
06/10/2022	LRALC Limited	EBP: 858937024	n/a	£45.00
06/10/2022	PKF Littlejohn LLP (LE0278) - September	EBP: 858937302	£60.00	£360.00
06/10/2022	DK Rumsby & Co	EBP: 858937224	£10.00	£60.00
			<b>£341.98</b>	<b>£3,998.16</b>

b) Bank Reconciliation

<b>October - Bank</b>	
Bank Opening Balance	£36,135.63
Spend	£3998.16
Income (Proposed as not yet banked)	£22,559.00
<b>Closing Balance</b>	<b>To be confirmed at the end of October</b>

c) **Quarterly Financial Update:** Cllr Higgins provided a review of Council finances to the Council. Spend was in line with the annual plan and the Council will be running with the expected end of year position. Next review will be brought to the Council in the January WPC meeting.

d) All invoices were approved by the Council.

e) It was resolved to amend the Natwest Bankline mandate as follows:

The Council has approved and resolved that:

- We will remove Authorised Signatures Joanne Ling, Louise Turner and Lesley Blount, and add in Laura Mills, David Albert and Deborah Clare Higgins in the "Add or remove individuals" section of this form, the Bank will update our mandate accordingly for the accounts we specify in this form's "About your business" section.
- As a result of these actions the current mandate will continue as amended.

**9. External Audit Report:** The Council has received the External Audit Report for the year ending 31<sup>st</sup> March 2022. This has been published on the village website and on the village noticeboard. It was noted that no risk assessments were recorded in that year; this has since been rectified.

**10. WPC Grievance Policy:** The Council had read this before the meeting and resolved to approve the WPC Grievance Policy. This will be published on the Wymeswold website.

**11. WPC Complaints Procedure:** The Council had read this before the meeting and resolved to approve the WPC Complaints Procedure. This will be published on the Wymeswold website.

**12. Risk Assessments:** The Monthly Washdyke and Sports Field Risk Assessment for September was performed by Cllr Mills; we are still investigating quotes for the repair of the ski machine and service for the zip wire. The Quarterly Cemetery Risk Assessment for September was performed by Cllr Simpson; the animal holes near the paths in the cemetery have been filled in, and we are attempting to contact the owners of the broken memorial bench for it to be repaired/removed. The Quarterly Sports Pavilion Risk Assessment for September was performed by Cllr Garvey: we have arranged for the tap to be fixed in the Sports Pavilion and are investigating quotes for repair of the boundary fence.

**13. Planning Applications and Appeals:**

Application Number	Proposal / Location	Comments Deadline	Distribution Date to Cllrs
P/22/1148/2	<p><b>Proposal:</b> Proposed construction of detached garage</p> <p><b>Location:</b> Wymeswold Hall, East Road, Wymeswold, Leicestershire, LE12 6ST.</p> <p><b>Resolved:</b> Not to comment on this application</p>	26/09/2022	06/09/2022

**14. Landscaping, Environment and Biodiversity:** The mowing and maintenance sub-committee sought approval for the approach to tendering for the new mowing and maintenance contracts due next year. It was resolved that the current contracts would be consolidated into 3 tenders: churchyard and cemetery; Washdyke, verges, Memorial Hall and Village Pound; and the Sports Field. These will be issued to prospective contractors in October.

**15. Cemetery:** The digital map of the Cemetery is now complete showing available plots. There are 3 interments due in October.

**16. Section 106 and Village Projects:** We resolved to ask Cllr Simpson to send the suggested list of items given by each of the Parish Cllrs directly to the Planning Liaison Officer at Charnwood Borough Council, for the potential future projects as part of the CBC Priority Projects Programme.

**17. Sports Pavilion and Playing Field:** Electrical works have been completed in the Sports Pavilion; as has the electrical certification which is valid for 5 years. The annual fire extinguisher service was also completed. The Council resolved to investigate quotes for internal decoration of the Sports Pavilion in the new year. After careful consideration, it was resolved to decline the kind offer from a parishioner to supply sound equipment for any Sports Pavilion bookings. Cllr Sayce offered to investigate the capacity criteria for events held in the Sports Pavilion going forward.

## 18. Clerk's Report:

- ICO registration has been restarted in September, and Cllr Mills is our nominated data protection officer.
- The approved New Code of Conduct forms have been signed, sent to, and received by Charnwood Borough Council.
- A different map of Wymeswold forwarded by a parishioner has been sent to LCC to see if the matter of responsibility for the maintenance of the overgrown Willow trees on Brook Street can be resolved. It has now been sent onto Network Data and Intelligence at Highway Records and Searches. We await their response.
- Damage to a thatched house on East Road was reported to our County and Borough Cllrs, Highways Department, and our North Charnwood PCSO team. The Traffic and Signals Team came out to review the situation but have reported back that they are not considering any measures at this time.
- The leaking tap in the Sports Pavilion, and the top fence rail of the gate on Burton Road are in the process of being fixed.
- We have obtained a quote for service of the zip line by Online Playgrounds, and further quotes will be attempted to be gained.
- We are looking into the possibility of a storage battery for the Sports Pavilion to enable us to store and use the energy created by our solar panels.
- The purchase of 30 street/lamppost poppies from the Royal British Legion for the Remembrance period has been approved by the Council.
- A quote has been sought for the pruning of the fruit trees in the Washdyke Orchard and has been approved by the Council.
- A quote has been sought for the removal of growth from the lime trees in the jitty between the Stockwell and Church Street, and this has been approved by the Council.
- Clarification of a possible village tree survey is being sought.
- Quotes are still in the process of being obtained for the repair of the ski machine in the Washdyke and the repair of the boundary fence on the cricket pitch.

**19. Church Wall and Clock:** The site visit for the Specification for Works Report on the church wall has taken place, and we await the final report to be issued. The Church clock is still with the repairer, and we also await an update on that.

**20. Parishioner Queries:** None.

**21. Items for further consideration:** Cllr Sayce reported ongoing issues with the bottom of Burton Lane regarding water leaks in the road.

The meeting closed at 8.45pm

The next Wymeswold Parish Council Meeting will take place on Monday 7<sup>th</sup> November at 7pm unless advised otherwise.